**<MG336>- <Principles of Leadership>**

|  |  |  |
| --- | --- | --- |
| **Form number** | **COURSE OUTLINE/ DOCUMENT** | |
| ***QEC-ISOB-D1-CW 0.4*** |
| **COURSE INSTRUCTOR INFORMATION** | **Name** | **Dr Mujahid Hussain** |
| **email ID** | Mujahid.hussain@nu.edu.pk |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **DEGREE INFORMATION** | **Program** | **Batch** | **Section(s)** | | | **Semester** | **Fall** |
| BCS |  | G | H |  | **Year** | **2021** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COURSE INFORMATION** | **Course Category**  **C-** Core/ **E-**Elective | | **Code** | **Title** | **Credit hours** |
| E | | MG336 | **Principles of Leadership** | 3 |
| **Prerequisite(s)** | |  |  |  |
| **TA Required** (Yes/ No) | **No. of TA(s)** | **Brief Justification** | | |
| Yes | - | **Help in managing assignments, readings and term project** | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **TEXT BOOK(s) INFORMATION** | | **Title of Book** | | | *Leadership Theory & Practice* | **Edition** | |
| *(6th Ed.)*. | |
| **Author(s)** | | | Northouse, P.G (2007). | | |
| **Publisher** | | | Thousand Oaks, CA: Sage. ISBN: 1-4129-4161-X | | |
| **Reference Book(s)** | | 1. | Title of Book | | Leadership: An experience | | |
| Imprint details | | 5th edition by Richard Daft(2011) Cengage Learning | | |
| 2. | Title of Book | | Leadership Research, Findings, Practices and Skills | | |
| Imprint details | | (Second Edition) by Andrew J. DuBrin. | | |
| 3. | Title of Book | | Leadership in Organizations | | |
| Imprint details | | Gary A Yukl, Pearson Education | | |
| 4 | Title of Book | | Secrets of Wise Decision Making | | |
| Imprint details | | Single Reef Press Portland, Oregon By Barry F. Anderson | | |
| **Support Material(s)** | a. | The many facets of Leaderships, Edited by Goldsmith. Govindarajan, Kaye and Vicere. | | | |
| b. | Leadership Challenge by JAMES M. KOUZES  BARRY Z. POSNER | | | |
| c. | Emotional Intelligence by Daniel Goleman. | | | |
| d. | Working with Emotional Intelligence by Daniel Goleman. | | | |
| **Brief Description of Course:** *(not more than 250 words)* | This course is a means for me and my students to start off on a journey of exploring humans and ourselves. During this journey, we will look for clues of how and why people choose to act in different roles. Why and how, people choose to act as followers and as leaders. What goes on within people and around them that puts them in the role of followership and leadership.  We will also understand the concept of inspiration within followers and leaders. Where does it originate and what does it do. Why people get inspired and why people inspire. We will look at the phenomena of leadership from the theoretical point of view comparing it with real time leadership. Finally, we will use the knowledge thus generated in order to understand the complex dynamics of management and leadership within the contemporary organizations. We will also have detailed discussion on decision making process. | | | | | |

|  |  |  |
| --- | --- | --- |
| **Program Objectives** | | **Program Objectives** |
| a. | Impart in-depth understanding of Computer Science field according to international standards |
| b. | Convert understanding to innovations |
| c. | Build diverse careers in Computer Science as productive IT professionals  and entrepreneurs for the socio-economic development |
| d. | Prepare students for the graduate level studies and research |
| e. | Develop effective communication, management and leadership skills |
| f. | Impart professional ethics and collaborative team player abilities |
| g. | Analyze and evaluate the involvement of diversity in leadership issues, with special attention to the implications of diversity for individuals, organizations, and societies |
| **Programme Learning Outcomes** | |
| a. | Students will be able to possess essential knowledge and overview of the general area of computer science, and its applications |
| b. | **Students will be able to think creatively and critically and build logic and solve non trivial problems** |
| c. | Students will be able to demonstrate basic concepts of programming, data structures, operating systems, algorithms, databases, artificial intelligence, and computer networking |
| d. | Students will be able to exhibit fundamental software engineering, object oriented analysis & design concepts by developing and managing software projects |
| e. | **Students will be able to address ethical, social, and environmental issues in their professional life and will practice professional and ethical responsibilities** |
| f. | Students will be able to apply concepts and techniques from computing and mathematics to both theoretical and practical problems |
| g. | **Students will be able to communicate their knowledge, experience, and ideas at national and international level** |
| h. | Students will be able to pursue their careers as Software engineer, Programmer, Web developer, Games programmer or Computer graphic designer |
| i. | **Students  will be able to work effectively in multi-disciplinary teams** |
| j. | **Students will be able to pursue graduate level studies and research** |
| **Course Objectives (CO): *(Brief & unambiguous)… at least 5 COs***   1. *tend to describe specific, discrete units of knowledge and skill* 2. *can be accomplished within a short time frame - still may be relevant for a class period* 3. *tend to be* ***STATEMENTS OF INTENT****; do not necessarily suggest that the behavior has been demonstrated* | |
| a. | Identify strategies to develop, maintain, motivate, and sustain self-managed teams using concepts, theories and techniques of team leadership. |
| b. | Collect, assimilate, disseminate, and maximize the views of team stakeholders in order to reach defensible goals with minimal conflict. |
| c. | Identify situations of conflict, diagnose the impact of both overt and covert behavior, and develop a plan for conflict resolution using evidence-based methods of decision making. |
| d. | Identify ethical and dilemma-resolution practices, and make evidence-based decisions that integrate personal, social, and corporate responsibility. |
| e. | Identify workplace commitment theories to incorporate influences and power as a leader to motivate organizational stakeholders. |
| f. | Evaluate the impact of change on organizations, organizational members, and other stakeholders and apply appropriate change models and theories to facilitate successful change |
| g. | Analyze and evaluate the involvement of diversity in leadership issues, with special attention to the implications of diversity for individuals, organizations, and societies |

|  |  |
| --- | --- |
| **Course Learning Outcome (LO): *(Brief & unambiguous-with reference to course objectives i.e.at least 5 LOs***   1. *describe broad aspects of behavior which incorporate a wide range of knowledge and skill* 2. *accomplished over time in several learning experiences* | |
| 1. | Students will be able to possess essential knowledge and overview of the leadership theories, and their applications |
| 2. | **Students will be able to think creatively and critically and make good decisions** |
| 3. | Students will be able to demonstrate basic skills of leadership and lead the projects |
| 4. | Students will be able to exhibit effective interpersonal skills and develop relationships |
| 5. | **Students will be able to address ethical, social, and environmental issues in their professional life and will practice professional and ethical responsibilities** |
| 6. | Students will be able to apply concepts and skills of leadership to practical problems/decision making |
| 7. | **Students will be able to communicate their knowledge, experience, and ideas at national and international level** |
| 8. | Students will be able to pursue their careers at senior positions |
| 9. | **Students  will be able to work effectively in multi-disciplinary teams** |
| 10. | **Students will be able to resolve conflicts and develop consensus** |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | PLO 1 | PLO 2 | PLO 3 | PLO 4 | PLO 5 | PLO 6 | PLO 7 | PLO 8 | PLO 9 | PLO 10 |
| CLO 1 |  |  |  |  |  |  |  |  | 🗸 |  |
| CLO 2 |  |  |  |  |  |  |  |  |  | 🗸 |
| CLO 3 |  | 🗸 |  |  |  |  |  |  |  | 🗸 |
| CLO 4 |  |  |  |  | 🗸 |  | 🗸 |  |  |  |
| CLO 5 |  |  |  |  |  |  |  |  | 🗸 | 🗸 |
| CLO 6 |  |  |  |  | 🗸 |  |  |  |  |  |
| CLO 7 |  |  |  |  | 🗸 |  | 🗸 |  |  |  |
| CLO 8 |  |  |  |  |  | 🗸 |  |  | 🗸 |  |
| CLO 9 |  |  |  |  |  |  |  |  | 🗸 | 🗸 |
| CLO 10 |  | 🗸 |  |  | 🗸 |  |  |  | 🗸 | 🗸 |

|  |
| --- |
| **Courseware Structure: (Mark X where applies)** |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | ***Lecture  (Lect)*** | ***Multimedia  (MM)*** | ***Exercise  (Exer)*** | ***IT Labs  (Lab)*** | ***Case Studies (CAS)*** | ***Individual Assignment (Assign)*** | ***Group Presentation (G-Pres)*** | ***Any other Medium*** | | **X** | **X** | **X** |  | **X** | **X** | **X** |  | |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **COURSE CONTENTS:** | | | |
| **Weeks** | **Contents/Topics** | **\*\*Courseware Events** (MM/ IT Lab/Case Study/ Assignment/ Presentation etc.) | **Associated CLO(s)** |
| ***Week-01*** | What does it mean to be a Leader? | Lec, case study | 1 |
| ***Week-02*** | Traits, behaviors, and relationships | Assignment and presentation | 1 &2 |
| ***Week-03*** | Contingency approaches to leadership | Lec and case stydy | 1 & 2 |
| ***Week-04*** | Three secrets of good decision making  The leader as an individual | Leadership execrcise | 3 & 4 |
| ***Week-05*** | Leadership mind and heart | Lec | 5 & 6 |
| ***Week-06*** | Courage to be rational | Lec | 5 |
| ***Week-07*** | Followership | Lec | 9 & 10 |
| ***Week-08*** | Motivation and empowerment | Lec/case study | **9 & 10** |
| ***Week-09*** | Creativity in decision making | Practical exercise | 3 & 8 |
| ***Week-10*** | Balanced judgment in decision making | Lec | 7 |
| ***Week-11*** | Leadership projects | **Project** | 7 & 9 |
| ***Week-12*** | Shaping culture and values | **Lec** | 5 & 10 |
| ***Week -13*** | Leadership projects | Project/presentation | **8 & 10** |
| ***Week 14*** | Developing leadership skills | Interactive session | 2, 3 & 8 |
| ***Week-15*** | Charismatic and transformational leadership | Guest speaker | 5 |
| ***Week-16*** | Ethical Leadership | Guest speaker | 5 |

**\*\*Courseware Events** *column is subject to variations / appropriations*

|  |
| --- |
| **Recommended Web links:** |
| http://**sci**-**hub**.tw · http://41610.org/ |
| <https://scholar.google.com/> |

|  |
| --- |
| **Grading Criteria** |
| **ABSOLUTE Grading** |

**Marks Distribution: Planned Courseware Events:**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **% Marks** | **\***[**Weight**](javascript:WebForm_DoPostBackWithOptions(new%20WebForm_PostBackOptions(%22ctl00$CPHRadix2010$btnWeightage%22,%20%22%22,%20true,%20%22%22,%20%22%22,%20false,%20true))) **Ranges** |
| 1. Interactive Session assignments | 10 | 8 ~ 10 |
| 2. Pop Quizzes | 10 | 8 ~ 10 |
| 3. First Sessional Exam | 25 | 10 ~ 15 |
| 4. Second Sessional Exam | 25 | 10 ~ 20 |
| 5. Final Exam | 50 | 40 ~ 50 |
| **Total:-** | **115** | **100** |

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Planned (Qz/As/Labs)** | **Remarks** |
| 1. Quizzes | **2 to3** | All quizzes unannounced |
| 2. Assignments | **2 to 3** | Individual assignments |
| 3. Presentations | **2 to 3** | Mostly group assignment |
| 4. Labs | **-** | - |

**\****[Weight](javascript:WebForm_DoPostBackWithOptions(new%20WebForm_PostBackOptions(%22ctl00$CPHRadix2010$btnWeightage%22,%20%22%22,%20true,%20%22%22,%20%22%22,%20false,%20true)))Ranges as defined in NeON*

|  |  |
| --- | --- |
| **Q U A L I F Y I N G  ATTENDANCE** | You must attend every class for your own personal benefit. Please refer to university policy of minimum attendance requirement.Failing to conform qualifying attendance threshold, the student will stand debarred from sitting in the examination and assigned with “F” Grade. |
| **Academic and Moral Integrity:** | **All assignments should be your own work (or your group’s when approved). PLAGIARISM will be awarded with “F” grade and/or reported to the University for academic and moral misconduct. To protect yourself, ALWAYS PROVIDE REFERENCES!** |

**Instructions / Suggestions for STUDENTS for satisfactory progress in this course:**

* FAST has a 100 percent attendance policy. However, students are allowed to sit in the final exam if they have at least 80 percent attendance.
* Do not schedule other appointments during your lecture time, still If you miss a lecture; Ask for a copy of the lecture notes. Get a good, readable and reliable copy and work though it carefully and diligently.
* Plagiarism in any part of the course can lead to an **F** in the whole course.
* **Note:** Counseling hours are displayed outside the doors of faculty members for providing extra guidance to students.
* If you encounter academic difficulties in your course, do not wait, contact your instructor or advisor in designated counseling hours and seek appropriate levels of assistance to help resolve your academic apprehensions. You can email also, your problem immediately.
* Inform your course instructor, advisor, administrator or staff person of your concerns and provide them with all relevant information on the challenges you are facing.
* Read the objectives and learning outcomes well; students are expected to attain the intended learning outcomes.
* Plan all of your activities; use the calendars, things to do list, reminders or other resources to help you keep track of important tasks, course assignments, quizzes, examination dates and deadline dates as well as your co-curricular activities.
* Students unable to submit an assignment by the due date should discuss the matter in advance with the course instructor. At the instructor’s discretion, late assignments may not be accepted. Where late assignments are accepted, a late penalty of 10% per day will be levied.
* **Assignments/ Activities:** They are not meant simply for grades, but to reinforce your learning. Assignments are due on time. Each day late will lower your assignment grade by 10%. Apart from value of content, spelling, grammar, punctuation, and good presentation (printing and paper quality) will figure into your assignment grade.
* Copying other students' work or allowing your own work to be copied, both are considered cheating.
* You must log in to your SLATE account at least once in every 24 hours for announcements, assignments, lecture notes and messages
* Check NEON regularly for your attendance, and evaluations.
* You need to enter the lecture room fully awake and able to devote your best concentration, for this go to bed at reasonable times and take optimum sleep.
* Come to each lecture properly prepared, bring in last lectures’ notes, text books, ball points/pencils, laptops and calculators etc
* Use the few minutes you usually have before the start of each class to review the prior lectures’ notes and homework. This will save us valuable in-class time to work on new material.
* Chapters should be read and homework/exercises should be attempted before class.
* Do not get behind. You are encouraged to work with other students.
* The homework assigned is a minimum. You should always work extra hours on your own.
* Develop a learning habit rather than memorizing; work in groups, whenever appropriate.
* Apply the learned principles and gained knowledge; be creative in thinking.
* To guard against errors, please keep copies of the papers you turn in and retain all graded assignments for your reference.
* It is the responsibility and duty of students to become acquainted and abide by all the policies and rules of the FSM.

|  |  |
| --- | --- |
| **S E P E C I A L**  **I N S T R U C T I O NS (Specific to the subject being taught)** | Must give importance to every test/examination/assignmentFollow instructions given for every test/examination/assignment |